How to download and install MP3 Audio Books using iTunes on a Windows 7 operating system.

1. Create a folder to hold the book you are downloading in the download folder.

2. Download the book that you wish to listen to from the web site and place it in the download folder. This is a zipped file and must be extracted.

3. Go to your music folder and create a folder, Bible Audio. Inside the Bible Audio folder, create another folder named the same as the zipped book you downloaded. It will look like this:
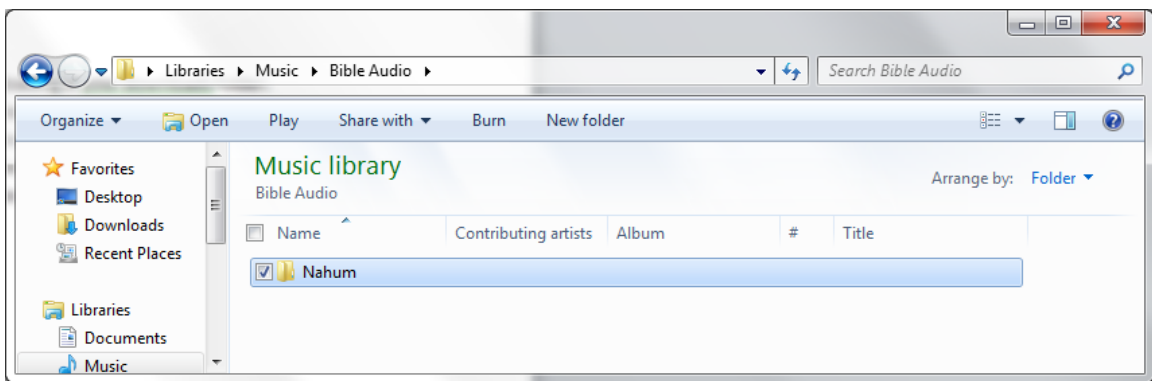

Figure 1: Create a Folder to receive the extracted audio book.

4. Go to the Downloads directory in Windows Explorer, and click on the Zipped audio file you downloaded, in this instance "Nahum"

5. Extract the audio file **from** the Downloads folder **to** your new folder in the Music directory.
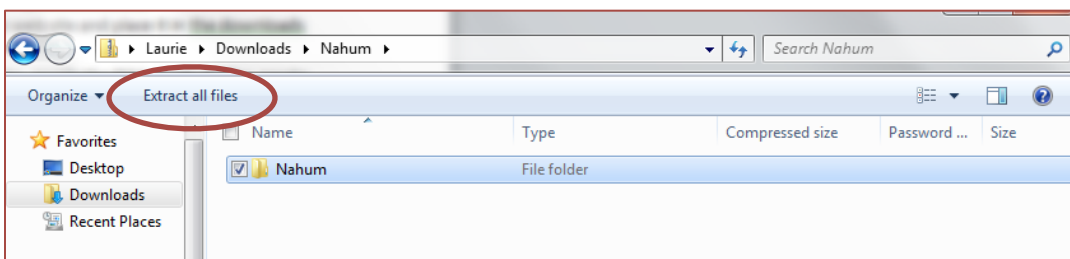

Figure 2: Extract all files to your new folder in Music directory
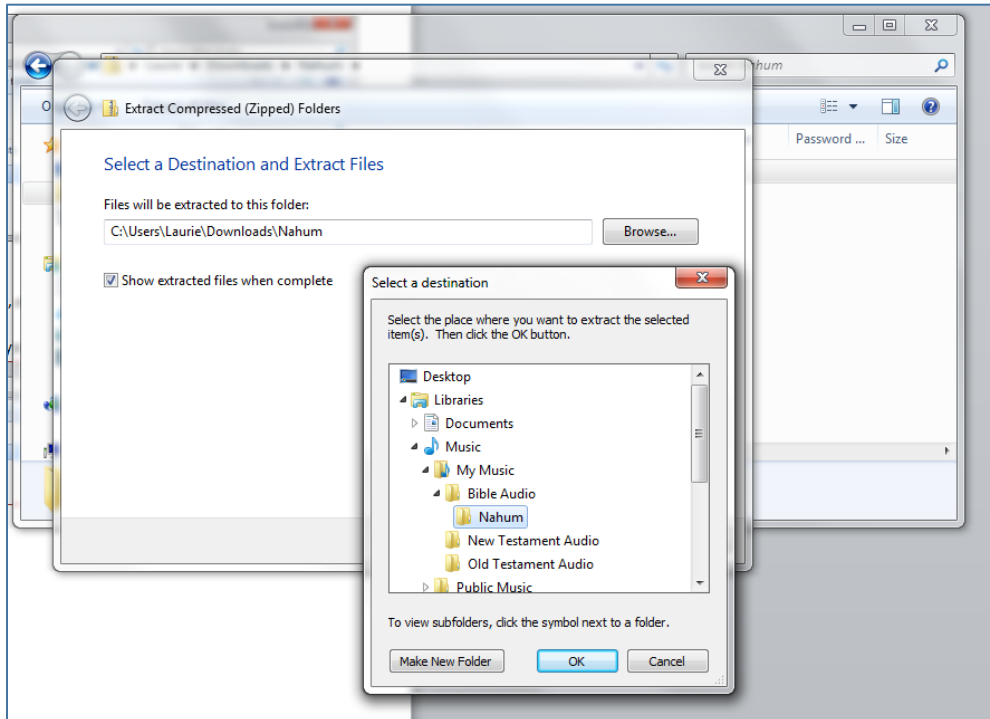
Figure 3: Browse to Libraries, Music, My Music, Bible Audio and click on Nahum, then click OK.
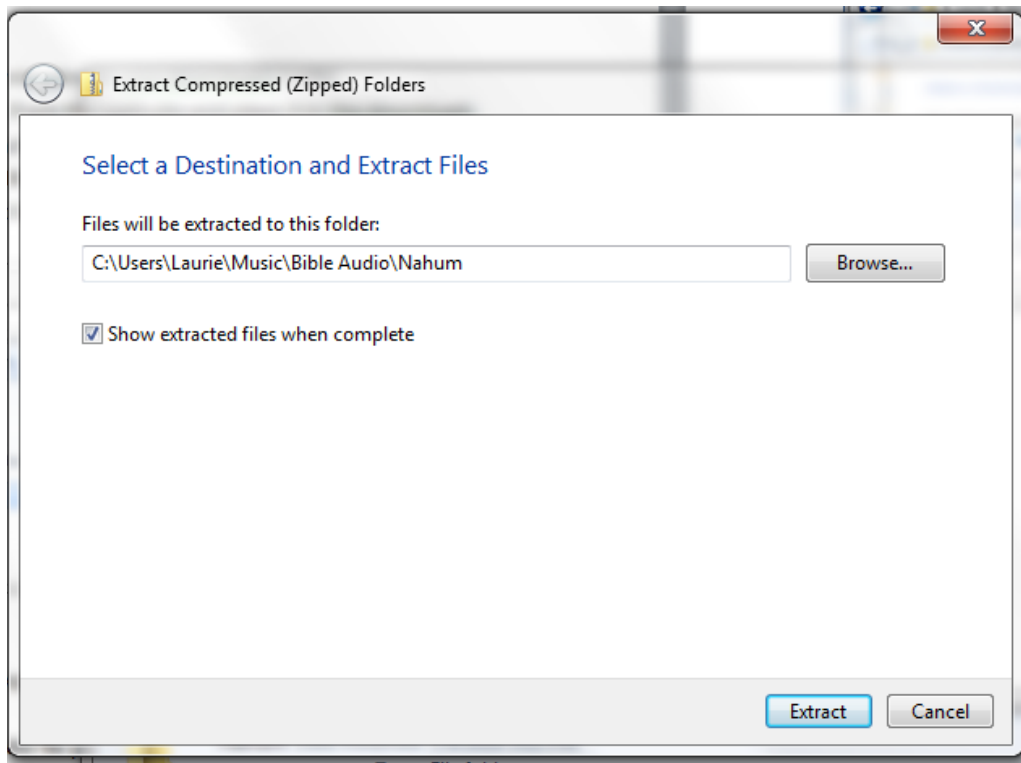
You will see this window:

Figure 4: Click on the Extract button.

6. Next you will be asked if you want to proceed without encryption. Answer: **Yes**

The extraction will look like this:
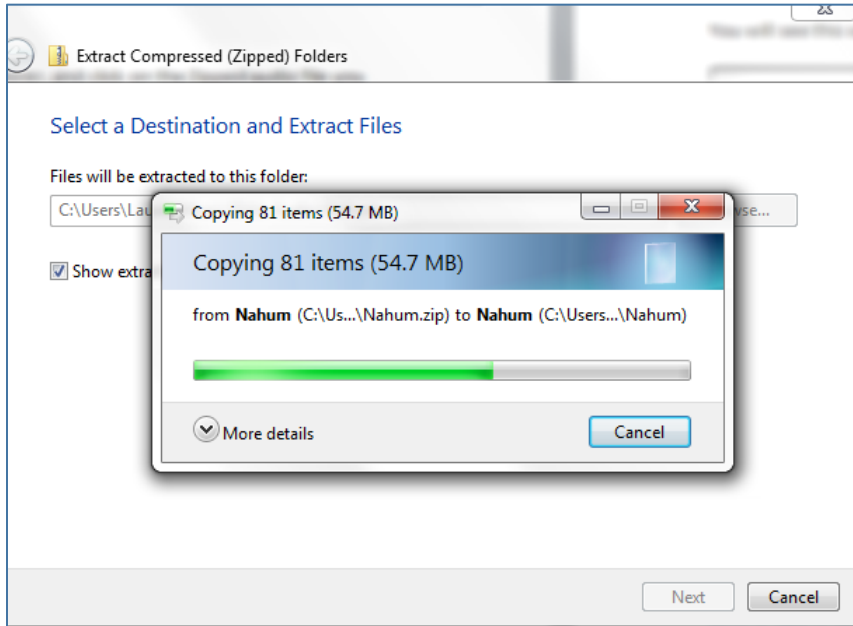
Figure 5: The extraction.

7. Download and Install iTunes to your Windows computer.

Figure 6: Download and install iTunes on your computer. It is free.

8. In the popup window, instruct iTunes to find your MP3 files.

9. Go to your computer Control Panel and set iTunes as your default media device for playing MP3s, recording cd's, etc.

    a. Click on the Windows Start Button

    b. Click on Control Panel in the pop up frame to the right

    c. Click Programs in the popup window that opens

    d. Second item is Default Programs

    e. Click on Change your default settings for media or devices

10. You will want to set iTunes as your choice for playing music, recording music, etc. You want your MP3 player to ask for iTunes when it synchronizes its MP3s with what your computer has.
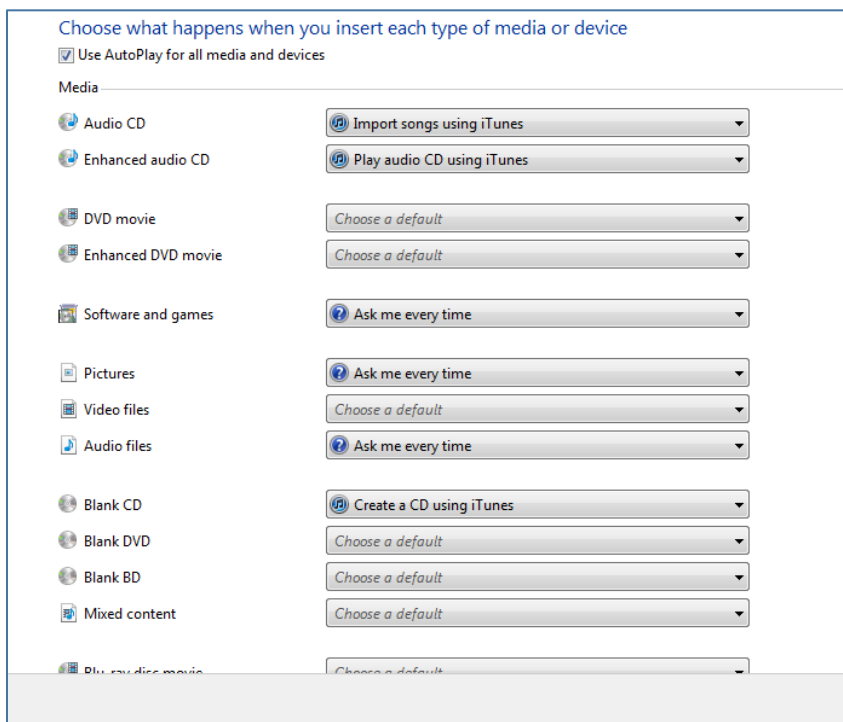
Figure 8: Reset the Audio CD, Enhanced Audio CD, and Blank CD to use iTunes, the others set to "Ask me every time." As indicated above. We are only changing settings for AUDIO files and CDs. Do not change anything else.

11. When completed, click ok, and close the Control Panel window.

12. Go back to iTunes.

13. iTunes will load all your MP3 tunes into the screen. Your book, the example is Nahum, will appear, with verses and chapters in the logical order in iTunes.

14. Now plug your MP3 Player into your computer.

15. Synchronize iTunes with your MP3 player to download the files where you can listen to them. Note: You may listen to them immediately if you are doing so from your computer. iTunes will allow you to play the audio files from this screen. (Synchronize might require you to adjust some settings if this is your first time synchronizing your mp3 player. See your instructions.

16. In your MP3 Player, Sansa, Select MUSIC: Scroll down to SONGS: Scroll down to NAHUM and select the chapter and verse where you wish to begin listening.
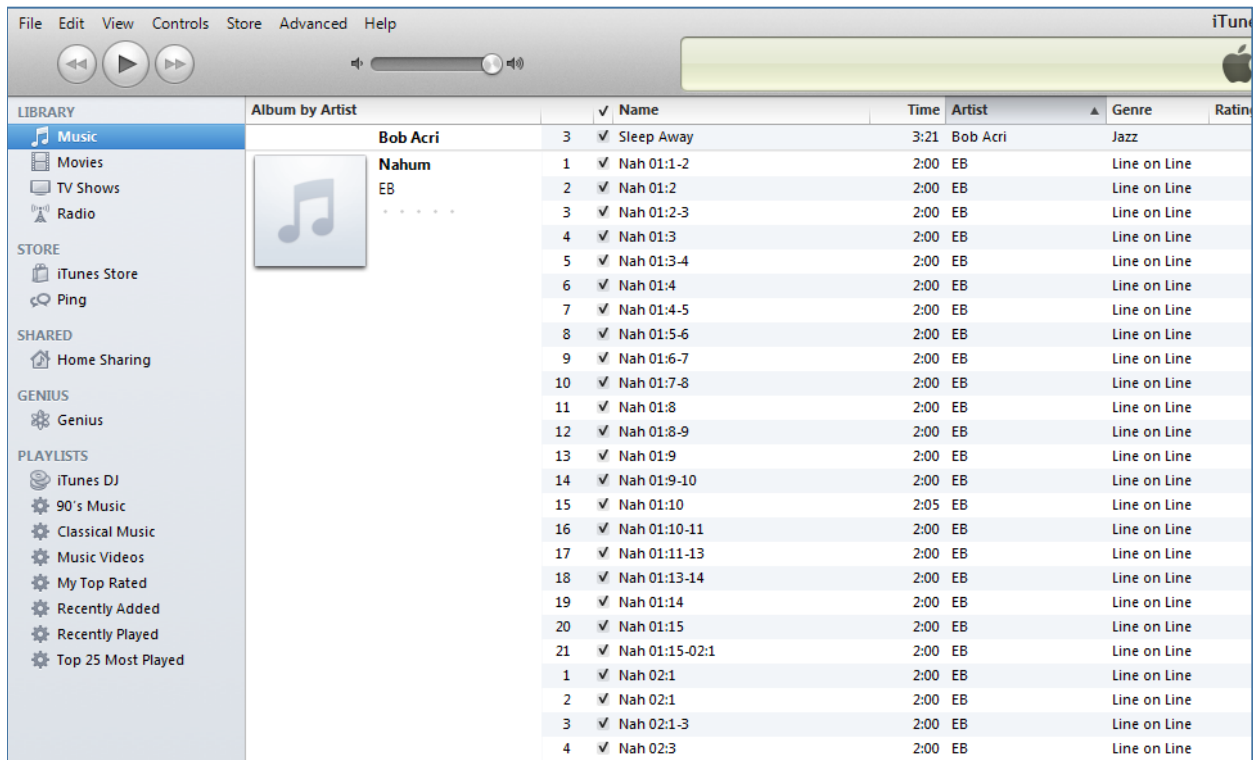

LIBRARY	Album by Artist		√ Name	Time	Artist		Genre	Ratin
♫ Music	Bob Acri	3	√ Sleep Away	3:21	Bob Acri		Jazz	
Movies	Nahum	1	√ Nah 01:1-2	2:00	EB		Line on Line	
TV Shows	EB	2	√ Nah 01:2	2:00	EB		Line on Line	
Radio	· · · · ·	3	√ Nah 01:2-3	2:00	EB		Line on Line	
		4	√ Nah 01:3	2:00	EB		Line on Line	
STORE		5	√ Nah 01:3-4	2:00	EB		Line on Line	
iTunes Store		6	√ Nah 01:4	2:00	EB		Line on Line	
Ping		7	√ Nah 01:4-5	2:00	EB		Line on Line	
SHARED		8	√ Nah 01:5-6	2:00	EB		Line on Line	
Home Sharing		9	√ Nah 01:6-7	2:00	EB		Line on Line	
GENIUS		10	√ Nah 01:7-8	2:00	EB		Line on Line	
Genius		11	√ Nah 01:8	2:00	EB		Line on Line	
		12	√ Nah 01:8-9	2:00	EB		Line on Line	
PLAYLISTS		13	√ Nah 01:9	2:00	EB		Line on Line	
iTunes DJ		14	√ Nah 01:9-10	2:00	EB		Line on Line	
90's Music		15	√ Nah 01:10	2:05	EB		Line on Line	
Classical Music		16	√ Nah 01:10-11	2:00	EB		Line on Line	
Music Videos		17	√ Nah 01:11-13	2:00	EB		Line on Line	
My Top Rated		18	√ Nah 01:13-14	2:00	EB		Line on Line	
Recently Added		19	√ Nah 01:14	2:00	EB		Line on Line	
Recently Played		20	√ Nah 01:15	2:00	EB		Line on Line	
Top 25 Most Played		21	√ Nah 01:15-02:1	2:00	EB		Line on Line	
		1	√ Nah 02:1	2:00	EB		Line on Line	
		2	√ Nah 02:1	2:00	EB		Line on Line	
		3	√ Nah 02:1-3	2:00	EB		Line on Line	
		4	√ Nah 02:3	2:00	EB		Line on Line	

Figure 9: iTunes displays the book of Nahum

17. Plug your MP3 Player into your computer. My MP3 Player is a Sansa. As soon as it is plugged in, the player automatically checks for new MP3's to download.

18. Activate Sync on your MP3 player.

19. When your player stops indicating that it is "Writing" you should be able to find the book of Nahum in your "Songs" list inside the MP3 player in the logical order that will allow you to listen to the book of Nahum.